

<b>Team Name:</b>					
By signing this page, I agree that I have reviewed the Financials (Budgets/Actual) as at dates listed and I have had the opportunity to ask any questions or view any receipts requested.					
		<u>Signature</u>	<u>Signature</u>	<u>Signature</u>	<u>Signature</u>
		Financials	Financials	Financials	FINAL - Financials
<u>Print Parent Name</u>	<u>Print Player Name</u>	<u>July/August</u>	<u>September</u>	<u>January</u>	<u>End of Season</u>
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
<u>Print Team Officials Name</u>					
1					
2					
3					
4					
5					
<u>Print Bank signing officer names</u>					
1					
2					
3					
4					

## Instructions for Financials 20xx - 20xx

### **Signature form**

1. Print one copy of this form
2. The one copy must be used for all signatures of all the years budgets and actual final
3. A copy must be emailed to Treasurer after each budget/actual meeting

### **Team budget**

1. Each column for the financial date is to be completed for each meeting
2. Use one excel as a master and add the information to it
3. A copy must be emailed to Treasurer after each budget/actual meeting
4. The budget provided is an example, do not rely on the cost figures in this example you must update those
5. The columns represent a combination of Actual and Budget- that way we know where you stand at each point if the season ending on that budget date

### **Parent contributions**

Must be provided with the financials at each meeting

Parent Contributions 20xx-20xx

		<u>Amount to Contribute</u>	<u>Amount Paid</u>	<u>Amount Owed</u>	<u>Notes explanations</u>
	<u>Print Parent Name</u>				
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

<b>VPMHA - TEAM BUDGET - (specify i.e Atom A, PeeweeAA, etc.)</b>						
<b>2018 - 2019 SEASON</b>	<u>Tryouts</u>	<u>Final</u>	<u>Interm</u>	<u>Interm</u>	<u>Final</u>	
<u>REVENUES</u>	<u>Budget</u>	<u>Actual/Budget</u>	<u>Actual/Budget</u>	<u>Actual/Budget</u>	<u>Actual</u>	
	<u>April</u>	<u>July/August</u>	<u>September</u>	<u>January</u>	<u>Final</u>	
Sponsorship (net)						
Panthers Registration						
Players Fee's						
Fundraisers						
<b>Total Revenues</b>	\$0	\$0	\$0	\$0	\$0	
<b><u>EQUIPMENT</u></b>						
Jackets						
Track Suits						
Toques						
Baseball Caps						
Practice Jerseys						
Practice Socks						
Team assessment						
Hockey Bags						
Practice equipment						
<b>Subtotal - Equipment</b>	\$0	\$0	\$0	\$0	\$0	
<b><u>HOCKEY OPERATIONS</u></b>						
In Season Extra Ice Times						
Pre- Season Ice						
Extra Play-off ice						
Tournaments						
Power skating						
Goalie Coach						
Exhibition Games						
Payment to team official	<u>If yes state Name, if no state no in each column.</u>					
Related party payments	<u>If yes state Name, if no state no in each column.</u>					
Panthers Registration						
<b>Subtotal - Hockey Operations</b>	\$0	\$0	\$0	\$0	\$0	
<b><u>BANKING &amp; MISC.</u></b>						
Christmas Party						
Year End Party						
Bank Fees						
Game Sheets						
Coaches Trainer Certificate						
Sponsor plaques						
Misc						
<b>Subtotal - Banking &amp; Misc.</b>	\$0	\$0	\$0	\$0	\$0	
<b>Total Expenses</b>	\$0	\$0	\$0	\$0	\$0	
<b>NET REVENUE OVER EXPENSES</b>	\$0	\$0	\$0	\$0	\$0	
<u>Policy on excess revenue</u>						
- spend on players						
- carry forward to next season						
- re-imburse parents - NOTE TO A MAXIMUM OF THERE CONTRIBUTION						
IF FUNDS CAME FROM A SPONSOR THEN MUST BE RE-IMBURSED TO SPONSOR NOT A PARENT						
<u>Example statement to be made on the end of year Actual:</u>						
- All sponsor funds spent on equipment, thus no refunds required on excess funds						
- Parents repaid excess funds - \$189.67 each (\$2,845 / 15 )						
Payment to team official	- must be completed GTHL Rule 5.9					
Related party payments	- must be completed GTHL Rule 5.10					